



PROJECT SAFETY REQUIREMENTS

The health, welfare and safety of MARCOBAY CONSTRUCTION, Inc., employees are the prime objective for all of our jobs. The following rules and regulations have been selected as a minimum standard only, as they do not cover all the hazards you may encounter in the course of your work. They, in no way relieve employees of complying with the rules and regulations set forth by OSHA and/or any national or local governing authority. Work as carefully as possible at all times with the knowledge that each employee is responsible for his own safety.

1. Report any unsafe condition to your superintendent immediately.
2. Obey all Safety and Warning signs.
3. Proper attire shall be worn, including long pants (NO SHORTS) and a shirt with long or short sleeves (minimum 4" sleeve) and the proper leather work boot.
4. **HARD HATS AND SAFETY GLASSES ARE TO BE WORN 100% OF THE TIME WHILE ON ANY AND ALL MARCOBAY CONSTRUCTION JOBSITES.** Dark, mirror or clear glasses may be worn outside on the jobsite and clear safety glasses are to be worn inside of any structure. Employees who wear prescription eyewear must wear side shield on their glasses to protect their eyes.
5. A full-face shield shall be worn by any employee whose work requires him/her to cut, grind, saw, burn or weld.
6. Fall protection systems shall be worn by any employee who is working above 6 feet.
7. All other forms of PPE (Personal Protective Equipment) including, but not limited to safety glasses, goggles, side shields, hard hats, hearing protection, dust masks, gloves, full body harnesses, safety belts, lifelines, lanyards etc., necessitated to perform the work safely and properly must be provided and maintained in good condition.
8. Scaffold erection and dismantling shall be supervised by a competent person. A copy of his/her certification shall be forwarded to the Safety Director at MARCOBAY CONSTRUCTION. Scaffold planking and runways shall be kept clear of obstruction(s) at all times. Scaffold tagging (red, yellow & green) shall be used in the erection and dismantling of the scaffold. All work platforms, scaffolds, and floor openings must be equipped with guardrails on all sides that comply with OSHA requirements. Any scaffold found not to be in compliance shall be red tagged until such time the scaffold meets OSHA standards and regulations. **AT NO TIME SHALL SCAFFOLD BE MOVED WHILE EMPLOYEES ARE ON IT.**
9. All excavations and floor openings shall be barricaded and/or shored as required by the work being performed.
10. Ladders must be kept in good condition. Any ladder that is damaged must be removed from the construction site. Ladders must be the proper length for the job intended. **DO NOT STAND ON THE TOP OF A LADDER AT ANY TIME.**
11. Hand tools and small power tools shall be kept in good repair and used only for their intended purpose. Defective tools, tools with frayed or damaged cords should be removed from service and tagged "OUT OF SERVICE" until such time the tool is repaired or replaced. All electrical power tools must have the third wire positive ground. Double insulated tools must also be marked.
12. Temporary electrical ground fault interrupters should be tested weekly by the electrical subcontractor and the safety inspection sheet should be completed and forwarded to the Safety Director at MARCOBAY CONSTRUCTION.
13. All protruding rebar steel on which employees could impale themselves shall be guarded by OSHA approved rebar guards (caps) to eliminate this hazard.
14. Good general housekeeping is to be maintained and practiced at all times. Work areas are to be kept free of debris, especially in aisles, walkways, in the vicinity of ladders, ramps, stairs, machinery and tools. Lay down areas shall be kept clean and neatly stockpiled for ease of access.
15. Empty containers, papers or debris of any kind should not be allowed to accumulate in areas used by personnel on the jobsite. Trash cans are provided for disposal of such debris.
16. Compressed gas cylinders must be maintained in an upright position, secured and capped when not in use. Stored gases must be kept in a designated area away from the immediate work area. Oxygen and Acetylene bottles in storage are to be kept separated by a distance of no less than 20 feet.
17. A rider on any industrial vehicle or hoisting equipment other than the operator is prohibited. Hoisting cables, slings, chokers, etc. shall be inspected regularly. Employees shall be raised only in equipment designed to carry personnel.
18. All injuries, no matter the extent, are to be reported immediately to your supervisor. He will direct you then for proper treatment.
19. Intoxicating beverages, drugs and firearms are not to be brought onto the jobsite.
20. There shall be no fighting, stealing, horseplay or practical jokes.
21. Safety meetings are to be performed weekly and a copy of the sign-in sheet forwarded to the Safety Director at MARCOBAY CONSTRUCTION.
22. Provide information and training for employees handling or potentially exposed to hazardous material. MSDS sheets are to be updated as new materials are brought onto the construction site.
23. Comply with all MARCOBAY CONSTRUCTION, INC., OSHA, and other safety rules and regulations. If unsure about any act, rule, or regulation, immediately consult with your supervisor or MARCOBAY's superintendent.

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